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**SOUTH CAROLINA  
ADVISORY COUNCIL  
on  
VOCATIONAL AND  
TECHNICAL EDUCATION**

**1977-78  
ANNUAL REPORT**



**Printed Under the Direction of the  
State Budget and Control Board**

# **SOUTH CAROLINA ADVISORY COUNCIL on VOCATIONAL AND TECHNICAL EDUCATION**

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ANNUAL REPORT**



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## STATUTORY AUTHORITY

The South Carolina State Advisory Council on Vocational and Technical Education has authority granted by three major federal acts and by virtue of Executive Order by the Governor of South Carolina.

The first significant federal Act was Public Law 90-576 which caused the State Advisory Council to be established. This Act (P.L. 90-576) amended the Vocational Education Act of 1963 in 1968 and is known as the Vocational Education Amendments of 1968. Section (104 (b) (1) of the Amendments of 1968 includes the proviso that "Any state which desires to receive a grant under this title for any fiscal year shall establish a State Advisory Council, which shall be appointed by the Governor. . . ." This Act also included other provisions applicable to the State Advisory Council, including certain responsibilities.

The Education Amendments of 1972 (P.L. 92-318) broadened the role and responsibilities of the State Advisory Council. Title X, Part B, Sections 1055, 1056 and 1058 gave the State Advisory Council responsibilities to post-secondary occupational education and to the planning required of the State Post-secondary Education Commission (1202 Commission). The 1202 Commission in South Carolina, by action of the General Assembly, is the State Commission on Higher Education.

The Vocational Education Act of 1963 and subsequent amendments were completely revised by the Education Amendments of 1976 (P.L. 94-482). The Congress again expanded the responsibilities of the State Advisory Council in this Act in Section 105. Essentially this Act continued all of the earlier requirements and added additional duties that previously were not mentioned or were only implied.

The South Carolina Council has functioned since the beginning under authority of Executive Order. The most recent applicable Executive Order is dated August 18, 1972, and directs the Council to fulfill the responsibilities in the federal legislation.



## **REASON FOR EXISTENCE**

The initial reason for creating the State Advisory Council was to comply with the requirements of the federal legislation so that the state would remain eligible for federal funds for vocational education. Since the state receives several million dollars annually (the FY79 allocation approaches \$10 Million), this alone was adequate reason for establishing the Council. This same proviso remains in the current Act (P.L. 94-482).

The original intent of Congress in the 1968 Act was to establish advisory councils in each state to assist in an advisory capacity. That Act re-directed the primary decision-making authority from the state to the local level. Since this was an abrupt change from the provisions of previous legislation, full-fledged state advisory councils were mandated to provide advice to the State Boards for Vocational Education which in South Carolina is the State Board of Education. These Councils were to represent specific categories of members, were to be independent of the vocational education administrative structure, and were provided minimal amounts of federal funds to carry out the functions assigned in the Law.

South Carolina has two separate Boards that are responsible for the delivery of vocational education as the term vocational education is used in the federal legislation. These are the State Board of Education which by State Statute is the State Board for Vocational Education, and the State Board for Technical and Comprehensive Education. Since each of the Boards are under the authority of the General Assembly but exist as separate entities, neither has any authority or jurisdiction over programs administered by the other. Close coordination and cooperation are, however, necessary if the state is to have an efficient and adequate system of occupational (vocational) education. It is in an initiatory and liaison capacity that the State Advisory Council provides a necessary link between the two agencies.

Several other agencies provide programs or services closely related to or which impact on secondary level vocational education and post-secondary level occupational education. Close coordination and cooperation is highly desirable if all of the programs and services are to provide a coordinated and efficient delivery system for the citizens of our state. By virtue of the intent and specifics of P.L. 94-482, the State Advisory Council is to provide a vehicle to improve coordination among the several groups or agencies. The relationships of the State Advisory Council to several agencies or groups are discussed in a later section of this report.

The advice of the Council is disseminated not only within the state but to other groups at the national level. The Council's annual evaluation report is forwarded to the National Advisory Council on Vocational Education, to the U.S. Commissioner of Education, and to members of the South Carolina delegation to the U.S. Congress.

Since state and local government, including educational agencies, is moving more to a participatory democracy style of operation an additional "raison d'être" was added in the 1976 Act. Section 105 (g) (1) requires the establishment of local advisory committees on vocational education, and Section 105 (g) (2) directs the State Advisory Council to provide technical assistance to the local Councils on request.



## SYNOPSIS OF HISTORY OF AGENCY

The Council was first created by former Governor Robert E. McNair, who appointed eleven persons as the first members of the Advisory Council near the end of March, 1969. At the first meeting of the Council on June 23, 1969, Mr. Robert A. Harley was elected Chairman. Early in 1970, Dr. Robert H. White was employed by the Council as Executive Director. An Executive Order was issued on February 12, 1970, and the first office for the Council was established at Clemson University. The first report of the Council was issued in June of 1970, entitled "Vocational Education — An Approach."

The Council maintained the office at Clemson University in space provided by the University until the end of June, 1972. During this time, Mr. Harley was re-elected Chairman for the 1970-71 year and Mr. T. C. Kistler was elected by his peers as Chairman for the 1971-72 year.

In early July of 1972, as Mr. Henry Sneed was beginning to serve the first of two terms as Chairman of the Council (1972-73 and 1973-74) the office was moved to Suite 809 in the SCN Center in Columbia. Also in 1972, on August 18, former Governor John West issued an up-dated Executive Order changing the name of the Council to the "South Carolina Advisory Council on Vocational and Technical Education." This title more clearly identified the Council's advisory relationship to the Board that later became the State Board for Technical and Comprehensive Education.

From July of 1972 until June of 1978 the Council maintained the same offices in the SCN Center location at Main and Lady Streets in Columbia. During that time the Council was under the able leadership of three Chairmen, as follows:

Mr. Henry Sneed, 1972-73, 1973-74

Mrs. Helen Stuart, 1974-75, 1975-76, 1976-77

Mr. B. Frank Godfrey, 1977-78.

By late in the 1977 calendar year it became apparent that the duties required of the Executive Director had become excessive and the decision was made to add one additional staff position. In January of 1978, Mr. Gregory Black was employed as Research and Statistics Coordinator on the Council staff.

At the close of 1977-78, on June 29, 1978, the office was again moved, this time to a state-owned building at 2221 Devine Street in Columbia. This move was by directive of the General Services Division of the Budget and Control Board.

Throughout the time since the Council was first created there has



been a deliberate attempt to exercise good management with emphasis on conservative fiscal policies. The officers and other members of the Council have made every effort to operate within the limits of the available federal funds. In 1974, however, it became apparent that the Council's projected expenditures were greater than the anticipated allocation and a request was made for \$15,000 of state funds. This was granted by the General Assembly in 1975 and since that time it has been possible to operate without requesting state funds.

Members are appointed to represent certain categories in the federal legislation and except for the appointments in 1969 they have been appointed for three year terms. The number of members never exceeded fifteen persons until late June of 1977, when appointments had to be made to meet the newly listed categories in P.L. 94-482. In the June 1977 appointments for the 1977-78 year, Governor Edwards certified twenty-one (21) members to the Council. It is interesting to note that the policy of staggered three-year terms for Council members first established in 1970 in South Carolina became a provision of the 1976 Amendments.



## MEMBERSHIP AND ORGANIZATION

Members of the State Advisory Council in South Carolina are appointed by the Governor for three year terms. Under the existing Act and the current federal fiscal year, the appointments and certification by the Governor to the U.S. Commissioner of Education must be accomplished by July 1 of each year. The Council members for the period from July 1, 1977, to June 30, 1978, their home city or town and the year that their appointment expires is given below.

### 1977-78 COUNCIL MEMBERSHIP

Name	Town	Category	Expires*
Mr. P. Henderson Barnette	Greenwood	6	1979
Dr. Thomas E. Barton, Jr.	Greenville	5	1978
Mr. Martin H. Black	Bamberg	16	1978
Mr. E. T. Borders	Columbia	11	1980
Mr. Benjamin B. Boyd	Columbia	19	1980
Mr. Charles H. Brown	Charleston	10	1978
Dr. William E. Carson	Bishopville	13	1979
Miss Kim R. Conner	Columbia	20	1978
Mrs. Pauline M. Davis	Columbia	17	1980
Mr. B. Frank Godfrey, Chairman	Columbia	7	1979
Mr. Clifton C. Goodwin	Sumter	4	1979
Mr. T. A. Jackson	Lancaster	8	1979
Mr. Milton Kimpson	Columbia	1	1980
Mr. L. Roger Kirk	Columbia	15	1980
Mr. Robert L. Mobley	Lancaster	2	1978
Mrs. Sylvia H. Nelson	Camden	9	1978
Mr. Larry Patrick	Bowman	3	1980
Mrs. Swannee Reenstjerna	Lexington	12	1980
Dr. Bobby J. Skelton	Clemson	14	1979
Mrs. Helen G. Stuart	N. Litchfield Beach	18	1978
Mr. Ordie P. Taylor, Jr. Vice-Chairman	Columbia	19	1979

\*All members terms expire on June 30 of designated year.

Officers of the Council consist of members of the Executive Committee. The rules and by-laws of the Council specify that the Executive Committee consists of the Chairman, Vice-Chairman,



immediate Past-Chairman, and an at-large member elected by the Council. The officers for 1977-78 were:

Mr. B. Frank Godfrey  
Mr. Ordie P. Taylor, Jr.  
Mrs. Helen G. Stuart  
Mr. Martin H. Black

In addition to the Executive Committee, the Council functioned with three standing committees and ad hoc committees for special purposes. The committees for 1977-78 follow.

### **Standing Committees During 1977-78**

#### **Evaluation Committee**

Mr. Martin Black, Chairman  
Mr. Charles Brown  
Mrs. Swannee Reenstjerna  
Mr. Henderson Barnette  
Mr. Larry Patrick

#### **State Plan Committee**

Mrs. Helen Stuart, Chairman  
Mrs. Sylvia Nelson  
Mr. William Carson  
Mr. Milton Kimpson  
Mr. E. T. (Pete) Borders

#### **Audit Committee**

Mr. Clifton Goodwin, Chairman  
Mr. Ordie P. Taylor, Jr.  
Dr. Bobby J. Skelton  
Miss Kim Conner

### **Ad Hoc Committees During 1977-78**

#### **Management Committee**

Mr. Ordie P. Taylor, Jr.  
Chairman

#### **Legislation Committee**

Mr. Benjamin B. Boyd  
Chairman

#### **Nursing Education**

Mrs. Helen Stuart, Chairman

The State Advisory council is atypical when compared to nearly any other board or commission in that the members constitute a working Council. In a 'typical' arrangement, the board, committee or commission establishes policy and then employs sufficient staff to carry out the policy. As an Advisory Council, however, it is imperative that the Council members formulate their own recommendations based on adequate knowledge. Much of the work of the Council is carried out through a committee structure.

Member participation was high, and the state benefited from the voluntary contribution of time and effort by the Council members during 1977-78. From July 1, 1977 through June 30, 1978, at least 221



days were contributed by the members during meetings, school visits, committee meetings and participation in regional or state meetings. See Appendix I for more information.

### STAFF

All of the necessary functions of any state agency is handled by the office staff. Three full-time staff members are employed to support the Council. The positions and individuals were:

Dr. Robert H. White	Executive Director
Mr. Greg Black	Research and Statistical Coordinator
Mrs. Elizabeth M. Shealy	Secretary

The Research and Statistical Coordinator's position was created in 1978 due to additional responsibilities imposed on the Council by the Vocational Education Amendments of 1976. During the first half of 1977-78, the staff consisted of only the Executive Director and the Secretary.

### RELATIONSHIPS WITH OTHER AGENCIES

The State Advisory Council on Vocational and Technical Education is not an administrative or programmatic agency. All programs and services of vocational, technical or occupational education are carried out by other groups, and the Council's role is one of an advisory nature. Due to this advisory role and the legislative mandates, the Council must develop working relationships with other agencies. The Council believes that the climate for beneficial interactions with other agencies and boards is excellent and is limited only by constraints of available time on the part of Council members and staff. Specific responsibilities of the Council to several groups are discussed on the following pages.

#### State Board for Vocational Education

(State Board of Education)

Requirements: The *"State Advisory Council shall advise the State Board on the development of the five year State plan . . . and the annual program plan and accountability report. . ."*

The State Advisory Council *"shall advise the State Board on policy matters arising out of the administration of programs . . ."*



*"Each State Advisory Council shall also evaluate vocational education programs, services and activities assisted under this (federal) Act . . ."*

*"Each State Advisory Council shall prepare and submit . . . an annual evaluation report . . . (which) recommends such changes in such programs, services and activities as may be deemed necessary."*

To fulfill the mandates listed above the State Advisory Council has maintained close contacts with the Office of Vocational Education (OVE) in the State Department of Education (SDE). The State Director of Vocational Education is supportive of the State Advisory Council and has been a regular participant at Advisory Council meetings. The Director of Vocational Education and his staff have been most helpful by providing desired information on request and by volunteering information that may be useful.

During 1977-78, Mrs. Stuart, as a member of the Council, was a representative to the planning committee described in Section 108 of P.L. 94-482, and had ample opportunity for input to the State Plan.

Programs of vocational education at the secondary level are not directly under the administration of the Office of Vocational Education, but technically are under the control of local boards of education. The State Advisory Council nevertheless has a direct responsibility to evaluate the programs of vocational education. A part of the Advisory Council's evaluation efforts included several site visits to school districts or to technical education institutions. The Office of Vocational Education assisted by providing staff members to accompany the Council's visiting teams.

The 1977 annual Evaluation Report was published in November 1977, and the recommendations to the State Board for Vocational Education in this report were officially presented to the State Board of Education at a regular meeting. The Office of Vocational Education, responding for the State Board, later replied in writing to each of the recommendations. The responses from the OVE will be contained in the 1978 Evaluation Report.

### **State Board for Technical and Comprehensive Education**

The term 'vocational education' as used in P.L. 94-482 is a generic term that includes both secondary and post-secondary education. In South Carolina this places the occupationally related programs operated by the State Board for Technical and Comprehensive Education (TEC) under the purview and responsibilities of the State



Advisory Council. Consequently, except for matters pertaining to the State Plan for Vocational Education, which is a specific document, the Council considers the TEC programs co-equal in the delivery system of vocational education.

During 1977-78, the support from and the working relationships with the staff of the State TEC Board were excellent and appreciated by the Council. The State TEC staff supplied information and assistance, staff time was provided for site visits, and the Executive Director of TEC was present or represented at each Council meeting. The Evaluation Report for 1977 contained recommendations to the State Board for Technical and Comprehensive Education and these were presented to the TEC Board. The TEC staff later responded to each of the recommendations.

### **Local Advisory Councils**

Requirements: *"Each eligible recipient (local school district) receiving assistance under this Act to operate vocational education programs shall establish a local advisory council. . ."*

*"each State Advisory Council shall make available . . . such technical assistance as . . . (they) may request to establish and operate such councils."*

The Council is very aware of this requirement, and has attempted to carry out this responsibility. Just prior to the 1977-78 year, in March of 1977, the Council developed and published a booklet called "The Little Book." This guide to effective operation of local vocational and technical education advisory councils was distributed to each local school district, to each area vocational center and to each technical education institution. In addition, the Executive Director of the Council was available on request and did meet with several local advisory councils by request of the local director of vocational education.

### **State Manpower Services Council**

Requirements: *"Each State Advisory Council shall identify, after consultation with the State Manpower Services Council, the vocational education and employment and training needs of the State and assess the extent to which vocational education, employment training, vocational rehabilitation and other programs . . . represent a consistent, integrated and coordinated approach to meeting such needs. . ."*

Each State Advisory Council shall "comment, at least once



*annually, on the reports of the State Manpower Services Council, which comments shall be included in the annual (Evaluation) report submitted by the State Advisory Council. . ."*

Both of the above requirements are new in the 1976 Amendments, and progress was being made during 1977-78 toward fulfilling these duties. Excellent working relationships have been developed with the office of the State Manpower Services Council (SMSC). The 1978 Evaluation Report of the State Advisory Council will contain the 'comments' referred to in the above requirements. Work is continuing toward meeting the requirement of identifying the needs of the state. The Council is hopeful that the work of the SOICC group will contribute greatly to this effort.

#### **State Post-Secondary Education Commission (1202 Commission)**

Requirements: *"the State Advisory Council on Vocational Education will be charged with the same responsibilities with respect to the program authorized by this part as it has to programs authorized under the Vocational Education Act of 1963."* P.L. 92-318 Section 1055 (a) (I).

The State did create a State Post-Secondary Education Commission, known as the 1202 Commission, by Act of the General Assembly of 1968 as the Statutes designated the newly structured Commission on Higher Education to also be the 1202 Commission. Prior to this time the 1202 Commission was the Commission on Higher Education (CHE) supplemented with three additional persons. The 1202 Commission was engaged in preliminary planning activities during the 1977-78 year.

Excellent working relationships exist between the Executive Director of the State Advisory Council and the Commissioner and staff of the Commission on Higher Education. The Council Executive Director receives regular notice of CHE meetings and attends some of the meetings. Meetings designated as 1202 Commission meetings are attended by the Executive Director. In addition, the Council's Executive Director participated as a member of one committee established by the 1202 Commission during 1977-78.

#### **State Occupational Information Coordinating Committee**

The 1976 Amendments, in Section 161 (b) (2) required each State receiving assistance under the Comprehensive Employment and Training Act (CETA) to establish a State Occupational Information



Coordinating Committee (SOICC). This requirement did not take effect until well into the 1977-78 year, so the SOICC organization was in a developmental stage during 1977-78.

The State Advisory Council has established contact with the Executive Director of SOICC, and is still developing working relationships with SOICC. This resource should be helpful in meeting the requirement listed under SMSC above.

### **State Vocational Rehabilitation Department**

Vocational Rehabilitation is a partner in the total delivery system of occupational education. The State Advisory Council recognizes this and at the close of the 1977-78 year the relationships were in the formative stage. With additional staff capabilities, the Council expects to work more closely with Vocational Rehabilitation during the next year.

### **National Advisory Council on Vocational Education**

**Requirements:** *"Each State Advisory Council shall prepare and submit to the (U.S.) Commissioner (of Education) and to the National Advisory Council . . . an annual evaluation report. . ."*

*"The National Advisory Council shall . . . provide technical assistance and leadership to State Advisory Councils. . ."*

The National Advisory Council on Vocational Education (NACVE) was established under the provisions of the Vocational Education Amendments of 1968, and continued in the Amendments of 1976. The relationship between the State Advisory Council and the National Advisory Council extends even beyond that required by Law. The South Carolina Advisory Council forwards its annual Evaluation Report and any other reports produced during the year, and cooperates in other ways. Responses to requests for information and surveys are promptly provided and the State Advisory Council participates in an annual joint meeting of all State Advisory Councils and the NACVE. Cooperation is also enhanced by cross-representation between Councils. Mr. T. A. Jackson, a member of the State Advisory Council from Lancaster was also serving as a member of the National Advisory Council during 1977-78.

### **U. S. Office of Education**

The requirement to provide a copy of the Council's Evaluation Report is given in the preceding section. In addition, the U. S. Office



of Education (USOE) must review for the U. S. Commissioner of Education the list of appointments to the Council submitted by the Governor. All of the budgetary requests and accounting of federal allocations for the State Advisory Council are also routinely submitted to the USOE.

### **U. S. Congress**

In the 1968 Amendments to the Vocational Education Act, and again in the 1976 Amendments, Congress affirmed its confidence in the concept of State Advisory Councils on Vocational Education. The Law, also representing the position of Congress, provides separately designated funds for the operation of State Advisory Councils. This permits the State Council in South Carolina to operate independently of the administrative structure of the vocational and technical education delivery systems.

The State Advisory Council recognizes the relationship implied by Section 162 of the Act, and the interest expressed by members of the South Carolina delegation. Copies of reports were routinely forwarded to the six Representatives and the two Senators from South Carolina.

### **Office of the Governor**

Section 105 of the 1976 Amendments, as in the preceding Act, specified that according to the way in which the State Board of Education is created, the Governor of this State is the appointing authority for the Council. The Council recognizes an obligation to be responsive to the Governor and exerts an effort to keep him advised on matters pertinent to vocational education and technical education.

## **MAJOR ACTIVITIES**

In conjunction with and in addition to the activities dictated by the Education Amendments of 1976, several activities during the 1977-78 year were sufficiently significant to discuss separately.

### **Evaluation**

The Advisory Council is charged by the Education Amendments Act of 1976 to evaluate the effectiveness of vocational education programs, services, and activities. One of the primary vehicles the Council uses to communicate its findings is the annual evaluation



report. In this report the status of vocational and technical education in South Carolina as viewed by members of the Council is described. Recommendations are made to the State Board of Education and to the State TEC Board.

Rather than depending entirely upon other groups or individuals to provide relevant feedback on the topic of vocational education, the Council gathers much of its information first-hand. For the past two years members of the Advisory Council have conducted site visits to vocational and technical institutions. Six institutions were visited by committees of the Council during 1977-78 including four school districts with vocational programs and two technical education institutions. These visits typically involved four Council members and four to six other persons during a two to three day visit to each location. Admittedly these institutions represented only a small sample of vocational and technical education schools or institutions in South Carolina. Notwithstanding this, the members of the Council gained much insight into the strengths, weaknesses, and needs of vocational education through these visits. The experience of participating on these site visits serves to broaden the members' perspectives and thus has proven to be beneficial in other areas of Council activity as well. The Council plans to continue the site visits during 1978-79.

### **Public Hearing**

The State Advisory Council conducted the required public meeting on March 15, 1978, as a part of a regularly scheduled Council meeting. All meetings of the State Advisory Council are public meetings, in keeping with the intent and provisions of South Carolina State Law. The Educational Amendments of 1976 require that the rules of the State Council "*must provide for not less than one public meeting each year at which the public is given an opportunity to express views concerning the vocational education programs of the State.*" (Section 105 (c)).

The March 15, 1978, public meeting was held at the Peoples Auditorium of the J. Marion Sims building in Columbia. Approximately forty (40) persons other than Council members attended and several spoke on various topics to the Council members, State Director of Vocational Education and staff of the State Board for Technical and Comprehensive Education. One topic that was introduced was still under study by the Advisory Council at the close of the year.



### Site Visits

The site visits to vocational education programs and to technical education institutions were briefly mentioned in the section on EVALUATION. During this year, the South Carolina Advisory Council was the only one of fifty-six (56) State Advisory Councils to use such an approach as a facet of the evaluation efforts. This activity contributed much of the information which will be included in the 1978 Evaluation Report.

### Self Evaluation

In June of 1978 the Advisory Council invited in an outside team consisting of four persons with vast amounts of experience in the operation of Advisory Councils. The purpose of this team's visit was simply to provide the Advisory Council with an external evaluation free of the biases that might unconsciously be exhibited by a self-evaluation conducted by S. C. Council members. The Council members desired to know if they were "on target" with their activities and if there were additional responsibilities to be performed that were not being met.

The expertise of the four-person visiting team was apparent throughout the visit. The team consisted of a past Chairman of an Advisory Council, a current Executive Director of an Advisory Council, a member of a Council in another state, and a former member of the South Carolina Council. These persons visited with several members of the S. C. Council, its staff, and with key officials in other agencies. The most time was spent with those individuals in agencies with which the Council is mandated to advise and/or work closely. The report from the team to the Council provided evidence that these key persons felt the Council was fulfilling its role as dictated by Congressional legislation.

Overall, the visiting team was very complimentary in its comments on the Council's operations. A few recommendations were offered as means to improve what was determined by the visiting team to be the Council's most favorable impact on vocational and technical education in South Carolina. The suggestions offered and the general endorsement given by the team made the expenditure of funds a worthwhile investment for this activity.



## **MEETINGS**

### **Council Meetings**

Seven regular Council meetings were conducted from July of 1977 through June of 1978. Meetings were not held monthly but as necessary for business during the year according to a schedule adopted at the beginning of the fiscal year. This procedure was identical to the procedure incorporated in the S. C. 1978 "Freedom of Information Act." A list of the 1977-78 meetings is given in Appendix II of this report.

### **Regional-National Meetings**

An adequate flow of information and knowledge of new developments is necessary in the advisory role prescribed for the State Advisory Council. Selected council members and staff participated in several regional or national meetings during the year.

The Executive Director was Co-Chairman and part of the planning committee responsible for the Southern Regional Meeting of State Advisory Councils at Savannah, Georgia, on October 12-14, 1977. The officers of the Council during 1977-78 attended the Savannah meeting.

Other meetings attended by Council members during the year included the annual convention of the American Vocational Association in Atlantic City, New Jersey, and the Spring Joint Conference of the State Advisory Councils and the National Advisory Council on Vocational Education at Washington, D.C. The Council was represented by a staff member at a national conference on Evaluation at Denver, Colorado, early in the Spring.



## **PUBLICATIONS**

During the 1977-78 fiscal year (FY78) the Advisory Council produced the two publications which follow:

"Evaluation Report 1977" — November 1977

"1977-78 Members" — October 1977

Copies of these publications may be obtained upon request, subject to supply, by contacting the Advisory Council office.

Mailing Address:

2221 Devine Street, Suite 420

Columbia, S. C. 29205

Telephone: (803) 758-3038



## BUDGET

The funds for the operation of the State Advisory Council for 1977-78 consisted entirely of federal funds. The State Budget request submitted in the Fall of 1976 was predicated on the maximum possible amount of federal funds. Since the budget had to be submitted well in advance of any action on the federal appropriations, and since the 1976 Educational Amendments were very new at that time, the anticipated total of carryover funds and 1977-78 allocation was projected at \$205,436.

It became apparent during the year that the actual available funds would be greatly reduced from the projected maximum. Instead of the projected \$205,436, the Council actually had only \$116,247 of available funds and expenditures were limited to slightly over \$80,000. Necessary adjustments were made, including the delay or postponement of additional staff and the deferral of possible contractual expenditures. Appendix III gives a report of available funds and expenditures by major categories. The Council continued to operate within the limits of available funds and during 1977-78 it was possible to sustain the Council operation without requesting additional state funds.

Other meetings attended by Council members during the year included the annual convention of the American Vocational Association in Atlantic City, New Jersey, and the Spring Joint Conference of the State Advisory Councils and the National Advisory Council on Vocational Education at Washington, D.C. The Council was represented by a staff member at a national conference on Evaluation at Denver, Colorado, early in the Spring.



APPENDIX A

Contribution of Time by Council Members, 1977-1978

Date	Percent	Hours	Category
July 20, 1977	100	1:30	Number of Council Meetings
August 23, 1977	100	1:30	Percent Member Attendance
October 5, 1977	100	1:30	Total Days of Contributed Time
November 16, 1977	100	1:30	Number of Days Contributed to Committee Work
January 18, 1978	100	1:30	Number of Days Contributed to Site Visits and other Activities
March 15, 1978	100	1:30	Total Days Contributed by Council Members during 1977-1978

## APPENDICES



**APPENDIX I****Contribution of Time by Council Members**

	<u>No.</u>	<u>Percent</u>	<u>Days</u>
Number of Council Meetings	7		
Percent Member Attendance		73.5	
Total Days of Contributed Time			108
Number of Days Contributed to Committee Work			90
Number of Days Contributed to Site Visits and other Meetings			<u>23</u>
Total Days Contributed by Council Members during 1977 -1978			221



## APPENDIX II

1977-78 Council Meetings

<u>Date</u>	<u>Time</u>	<u>Place</u>
July 20, 1977	9:30 a.m.	Hilton Hotel, Myrtle Beach
August 23, 1977	1:30 p.m.	Carolina Inn, Columbia
October 5, 1977	1:30 p.m.	Carolina Inn, Columbia
November 16, 1977	1:30 p.m.	Carolina Inn, Columbia
January 18, 1978	1:30 p.m.	Carolina Inn, Columbia
March 15, 1978	10:15 a.m.	J. Marion Sims Building, Columbia
June 7, 1978	1:30 p.m.	Town House Motor Inn, Columbia



## APPENDIX III

Report of Available Funds and Expenditures**1977-78**

Carryover into 1977-78 (Federal)	\$ 45,255.11
Allocation for 1977-78 (Federal)	70,992.00
State Allocation	—
Total Available Funds	116,247.11
Expenditures	<u>80,235.25</u>
Carryover to 1978-79	\$ 36,011.86

<u>Expenditures — Item</u>	<u>Amount</u>	<u>Percent</u>
Salaries	\$44,058	% 54.9
Per Diem Payments — Members	6,685	8.3
Travel — Members	5,328	6.7
Other Travel	4,863	6.1
Fringe Benefits	5,873	7.3
Supplies	3,061	3.8
Telephone & Printing	2,515	3.1
Rent — Non State Owned	3,863	4.8
Other Expenses Including Indirect Costs	<u>3,989</u>	<u>5.0</u>
Total	\$80,235	% 100.